

# How to Allow or Restrict Repeat Attempts on a Quiz by the Same User

[Quiz Maker](#) allows you to specify the number of attempts on a quiz, and learners taking the quiz will be able to attempt the quiz for the set number of times.

## Restrict Attempts

Here's how you restrict repeat attempts for your users:

**Step 1:** Go to "Settings" page and select "Number of Attempts Allowed" under "General Settings." Click "Save" to apply changes.

The screenshot shows the ProProfs Quiz Maker interface. At the top, there is a navigation bar with the ProProfs logo and buttons for Create, Settings, Send, Reports, Preview, Save, and Save & Exit. The 'Settings' page is active, showing various configuration options. The 'Number of Attempts Allowed' dropdown menu is open, displaying a list of options from 'Unlimited attempts per user' to 'Nineteen attempts per user'. The 'One attempt per user' option is selected. Below the dropdown, there are two radio button options: 'Count attempts at start' (which is selected) and 'Count attempts at submission'. Other settings visible include 'Result Type' (70%), 'Order of Questions', 'Number of Questions', and 'Reorder Questions'.

Quiz Maker counts a user's attempt based on the condition set, i.e., "count attempts at start" or "count attempts at submission." So, if the condition is set to count attempts at the start then as soon as the learner starts the quiz, it counts as an attempt. While, if the condition is set to count at submission then the learner's attempt is counted after the submission of answers.

**Step 2:** For this feature to work, enable 'Email' or 'Name' capture from "Security & Tracking" settings. If an attempt with the same name or email id comes in, the quiz will regard it as a repeat attempt by the same user.

Tracking Configuration:

Start of quiz ▾

Name:  Yes  No

Email:  Yes  No

ID:  Yes  No ?

Phone:  Yes  No

Address:  Yes  No

Ask My Own Question:  Yes  No ?

### Allow Additional Attempts

Restricting a user to a single attempt for a quiz might lead to certain repercussions. For instance, on counting attempts at the start, it might be the case that the user started the quiz but was not able to submit the answers. In this case, you might need to allow another attempt to the user.

Here's how to allow additional attempts:



**Step 1:** Open reports for the particular quiz from your dashboard.



📁 All Quizzes ▾

TITLE ▾	PREVIEW	SEND	REPORTS ▾	LAST MODIFIED ▾
Radio communications <a href="#">Edit</a>   <a href="#">Settings</a>   <a href="#">Draft</a>   <a href="#">Copy</a>   <a href="#">Delete</a>			2 <a href="#">View Reports &amp; Stats</a>	Mar 7, 2018
Science Quiz - Multiple Choice			0	Jan 16, 2018
Corporate Finance			0	Jan 9, 2018

**Step 2(i):** Select checkbox of the report for the particular user, click the 'delete' icon. Deleting the report will allow an additional attempt to the user.


 **Stats**     **Reports**    **Started**

Show  entries   Columns

<input type="checkbox"/>	Date	First Name	Last Name	Email	Report	Score (%)
<input checked="" type="checkbox"/>	Mar 7, 2018 02:31 AM	Rob	Dillinger	rob.d@thisnext.com		100
<input type="checkbox"/>	Mar 7, 2018 12:21 AM	John	Doe	doejohn@thisnext.com		69.23

**Step 2(ii):** In case of an incomplete quiz, where the user has failed to submit the answers, the report is available under the "Started" tab. Click the tab to view reports, select the checkbox of the report for the particular user, and click the 'delete' icon.

 **Stats**     **Reports**    **Started**

Show  entries 

<input type="checkbox"/>	Date	First Name	Last Name	Email
<input checked="" type="checkbox"/>	Mar 7, 2018 11:19 AM	Emily	Darrow	d.emily@thisnext.com

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