

How to Create a Multi-sectional Exam

ProProfs Quiz Maker **lets you assess users across multiple subjects/categories** by creating a single exam. The multi-sectional exam **consists of different sections** with individual grading to help instructors track progress in each topic.

A multi-sectional exam **becomes helpful** when you want to create a standalone quiz with different sections, each scored/timed differently. The student moves to the next section after completing the previous one.

Let's say you have the following requirements:

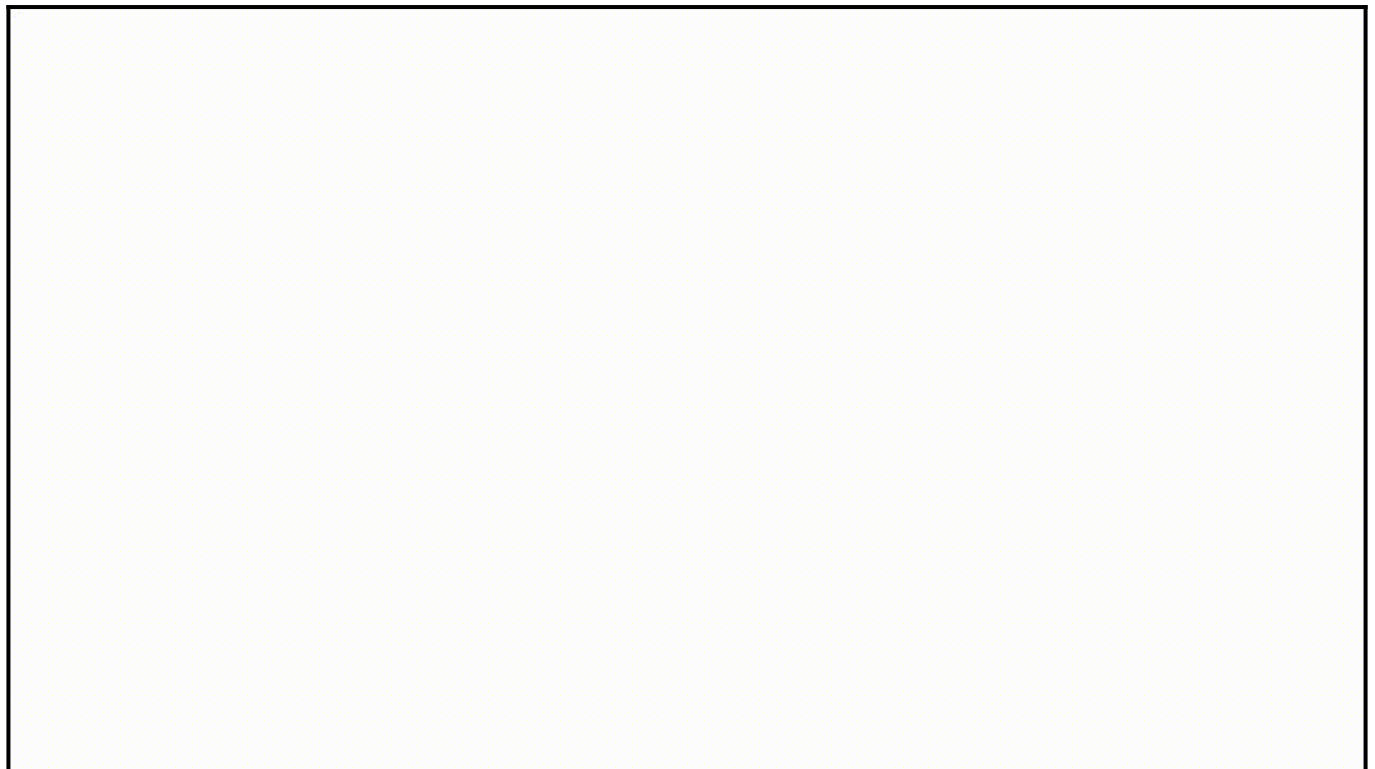
1. Suppose you have a **single** subject, but you want to assess learners in different categories. For instance, you might have a **Math quiz** with "**Algebra**" and "**Measurement**" as two subsections.
2. You can organize these categories as sections and add questions to the respective categories.
3. Although the quiz is a single exam, the [report](#) will have section-wise details of the learners' performance.

OR

1. You have **three subjects**: Physics, Chemistry, and Biology.
2. You aim to assess your learners on all three domains by assigning them a single Science quiz.
3. The quiz can contain any number of questions for each subject.

You can meet all these requirements by creating a multi-sectional exam.

Multi-sectional Exam / Quiz Preview



Benefits of adding sections to your quiz:

- **Enhanced Organization:** Sections help in categorizing questions into groups, making the quiz

more structured and navigable.

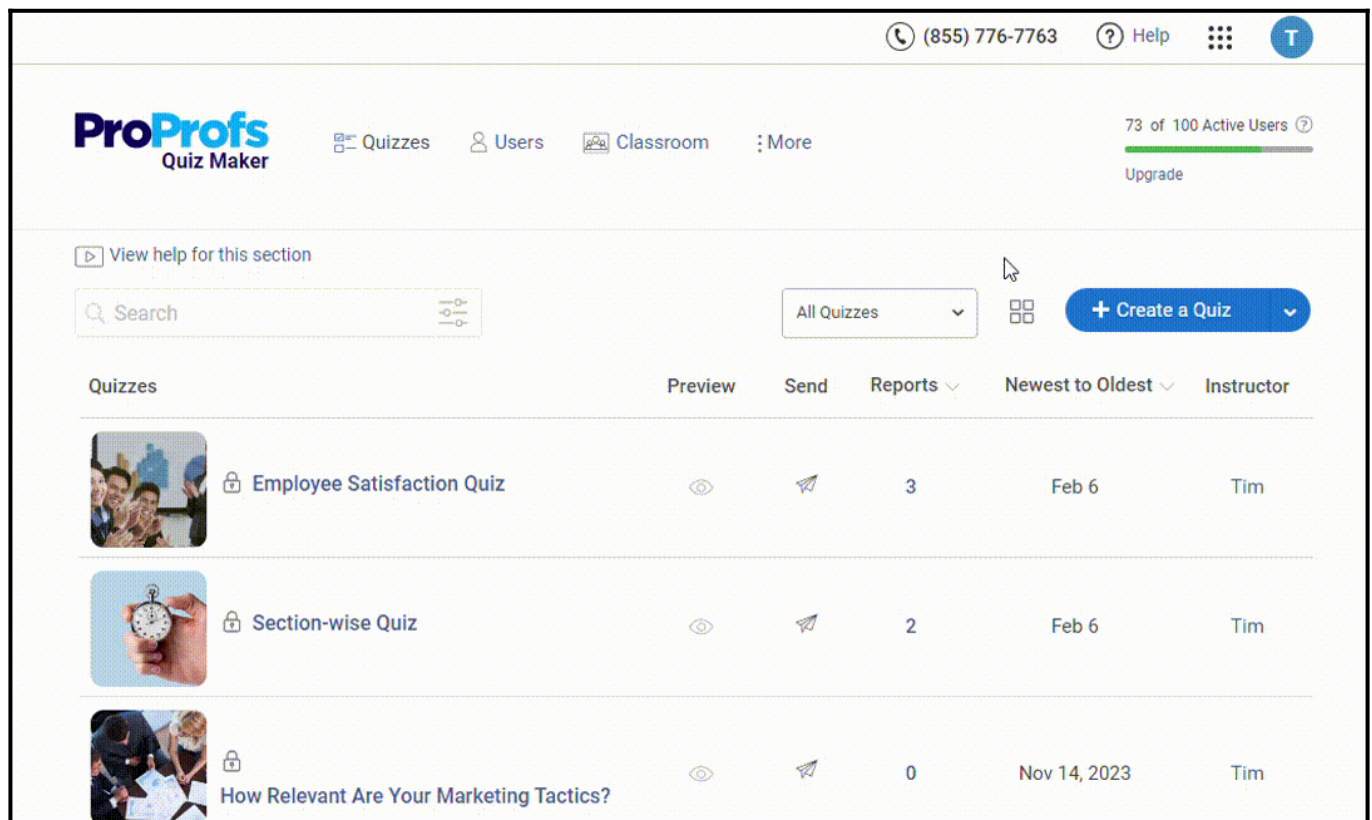
- **Improved Focus:** By dividing a quiz into sections, participants can concentrate on one topic at a time, enhancing comprehension and retention.

In this article,










1. [How to Create a Multi-sectional Quiz from Scratch](#)
2. [Manage Section Settings](#)
3. [Important Points to Remember](#)

Creating a Multi-sectional Quiz From Scratch

1. Start by creating a quiz from scratch. Click **+ Create a Quiz > + Create Your Own**.

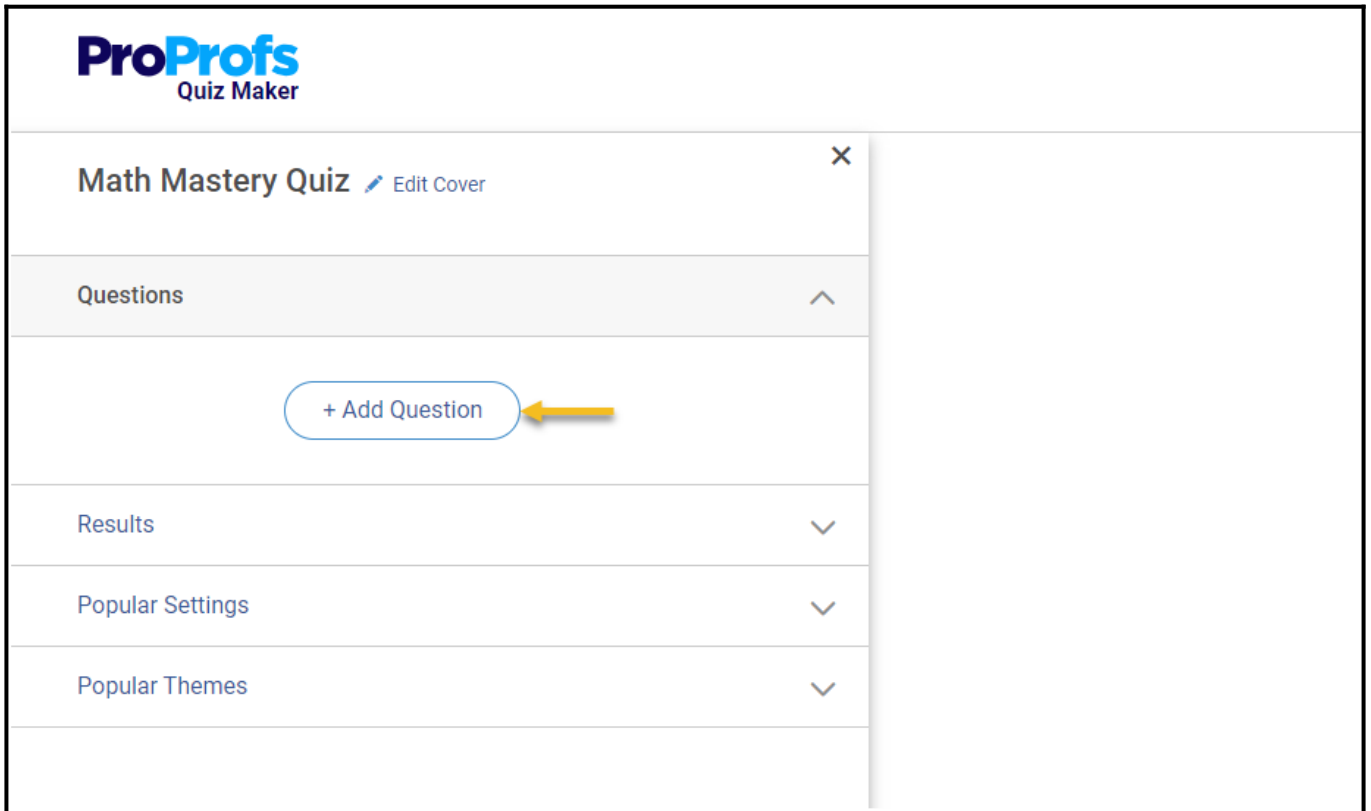


The screenshot shows the ProProfs Quiz Maker dashboard. At the top, there's a header with the ProProfs logo, navigation links for Quizzes, Users, Classroom, and More, and a status bar indicating 73 of 100 Active Users. Below the header, there's a search bar and a dropdown menu for 'All Quizzes'. A prominent blue button labeled '+ Create a Quiz' is visible. The main section displays a list of quizzes with columns for Quizzes, Preview, Send, Reports, Newest to Oldest, and Instructor. The list includes three quizzes: 'Employee Satisfaction Quiz', 'Section-wise Quiz', and 'How Relevant Are Your Marketing Tactics?'.

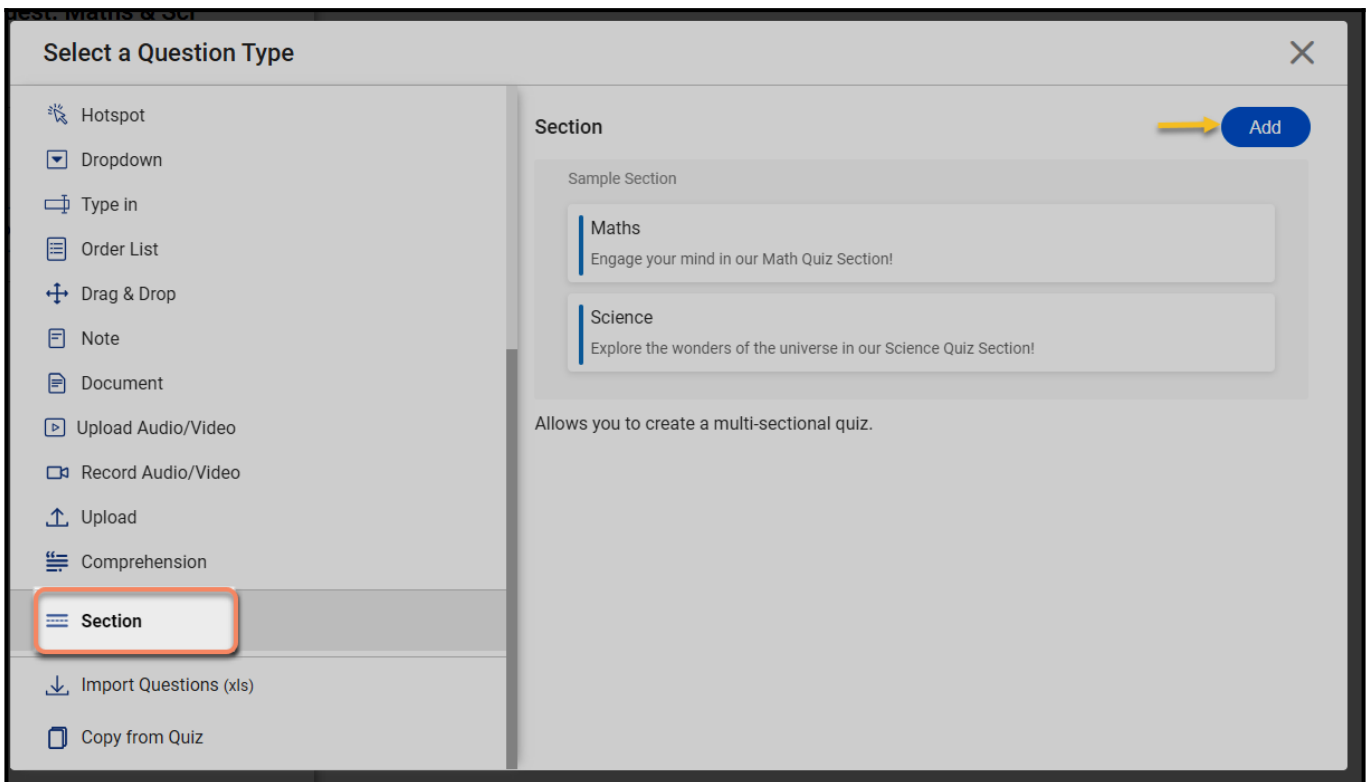
Quizzes	Preview	Send	Reports	Newest to Oldest	Instructor
 Employee Satisfaction Quiz			3	Feb 6	Tim
 Section-wise Quiz			2	Feb 6	Tim
 How Relevant Are Your Marketing Tactics?			0	Nov 14, 2023	Tim

Tip: Add a name and description of your new quiz. Also, add a cover image.

2. Select **+ Add Question** in the editor to add a new question to your quiz.



3. Choose **Section** in the Question Type overlay and click **Add**.



4. Enter the **name** and **description** of the new section.

Quiz Maker interface showing a single section titled "Section 1" with an optional description field. The interface includes a top navigation bar with "Create", "Settings", "Send", "Reports", "Preview", "Save", and "Add Question" buttons. A "View" dropdown is set to "All Questions & Answers". On the right, there are settings for "No time limit", "Select all questions", and "Do not shuffle questions".

Repeat steps 2 - 4 to add more sections to your quiz. Once done, here's what your quiz editor will look like.

Quiz Maker interface showing a quiz titled "Math Mastery Quiz" with multiple sections: "Algebra Fundamentals" and "Geometry and Measurement". The left pane shows a list of sections with "Algebra Fundamentals" selected. The right pane shows the details for the selected section, including a description and a "+ Add Question" button.

Let's proceed by adding some questions to each of the newly added sections.

5. Choose a **section** from the left pane, then click **Add Question**. Next, select the **type of question** you'd like to add. Options include **Multiple Choice**, **Fill in the Blanks**, **Dropdown**, etc.

ProProfs Quiz Maker

Math Mastery Quiz [Edit Cover](#)

Questions [^](#)

All Questions & Answers

Algebra Fundamentals [^](#)

1. Solve for x in the equation $2x + 4 = 12$. x = [Blank].
2. The expression $2x^2+3x+1=0$ is a quadratic equation.
3. What is the product of $(-3)\times(4)$?
4. Order the following operations as per the BODMAS rule:

Geometry and Measurement [v](#)

[+ Add Question](#)

View: All Questions & Answers [v](#)

Algebra Fundamentals

This section covers basic algebra

1. Solve for x in the equation $2x + 4 = 12$. x = [Blank].
Possible Answer(s): 4
2. The expression $2x^2+3x+1=0$ is a quadratic equation.
☒ True
☐ False

Click [here](#) to learn about different question types you can add to your quiz.

6. Repeat the above step to add questions to each section. Here's what the complete quiz will look like after adding questions.

ProProfs Quiz Maker

Create > Settings > Send > Reports [Preview](#) [Save](#) [+ Add Question](#)

Math Mastery Quiz [Edit Cover](#)

Questions [^](#)

All Questions & Answers

Algebra Fundamentals [^](#)

1. Solve for x in the equation $2x + 4 = 12$. x = [Blank].
2. The expression $2x^2+3x+1=0$ is a quadratic equation.
3. What is the product of $(-3)\times(4)$?
4. Order the following operations as per the BODMAS rule:

Geometry and Measurement [v](#)

View: All Questions & Answers [v](#)

Algebra Fundamentals

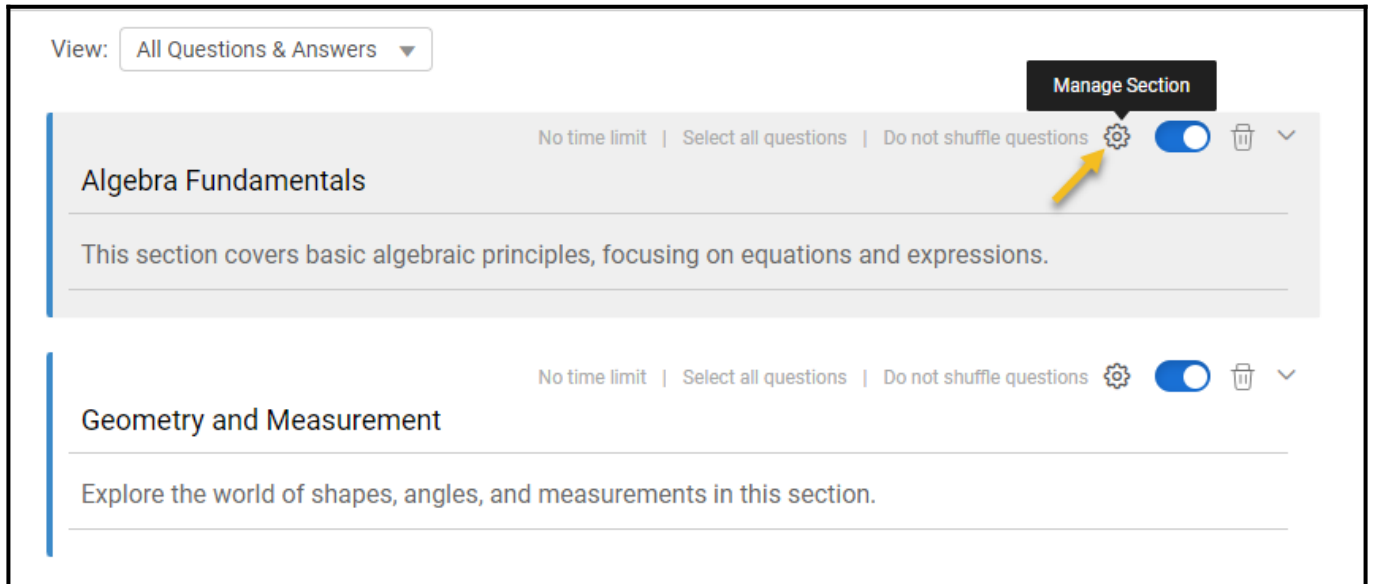
This section covers basic algebraic principles, focusing on equations and expressions.

1. Solve for x in the equation $2x + 4 = 12$. x = _____.
Possible Answer(s): 4
2. The expression $2x^2+3x+1=0$ is a quadratic equation.
☒ True
☐ False

Tip: You can easily move questions between sections by dragging and dropping them from the left panel.

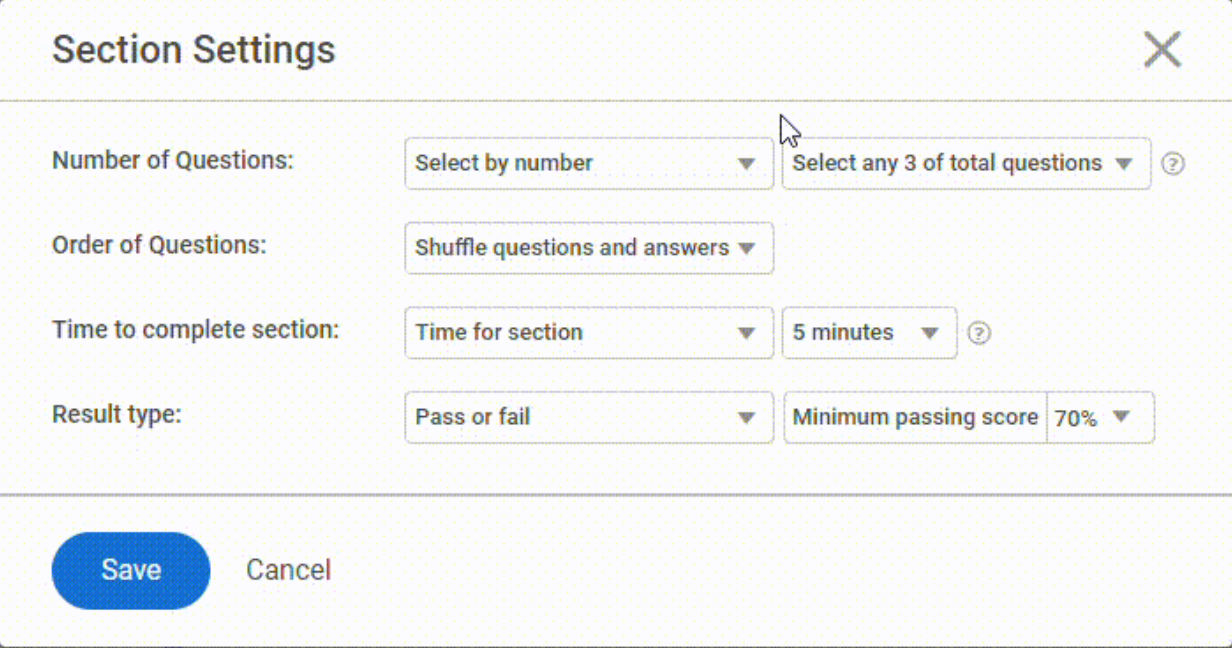
Managing Section Settings

1. Click the **gear icon** to manage your section.



2. You can **manage** the following settings:

- **Number of Questions:** Choose all questions or select only a few for learners to attempt.
- **Order of Questions:** Enable shuffling of questions, answers, or both. You can choose to leave the order as it is by choosing Do not shuffle questions.
- **Time to complete section:** Set a time limit to attempt the questions in your section.
- **Result type:** Set a minimum passing percentage for your section.



The image shows a 'Section Settings' dialog box with a close button (X) in the top right corner. It contains four main settings sections:

- Number of Questions:** A dropdown menu set to 'Select by number' and a text input field containing 'Select any 3 of total questions' with a help icon (?) to its right.
- Order of Questions:** A dropdown menu set to 'Shuffle questions and answers'.
- Time to complete section:** A dropdown menu set to 'Time for section' and a text input field containing '5 minutes' with a help icon (?) to its right.
- Result type:** A dropdown menu set to 'Pass or fail' and a text input field containing 'Minimum passing score' followed by a dropdown menu set to '70%'.

At the bottom of the dialog box are two buttons: a blue 'Save' button and a grey 'Cancel' button.

Once done, click **Save**.

Here's what a multi-sectional quiz report will look like:

Your Score

Name	Tim Parker	Score	75 / 100 Points (75%)
Correct Answers	6	Incorrect Answers	2
Email	tim.parker@xyzmail.com	Required Passing Grade	70 %
Time Taken	48 secs		

Your Result

Pass

Sections	Correct	Incorrect	Unanswered	Time Taken	Points/Grade
Algebra Fundamentals	4	0	0	23 Sec(s)	50 / P
Geometry and Measurement	2	2	0	20 Sec(s)	25 / F

Your Answers

Algebra Fundamentals

Correct - 4 Incorrect - 0 Unanswered - 0 Time Taken - 23 Sec(s)

Geometry and Measurement

Correct - 2 Incorrect - 2 Unanswered - 0 Time Taken - 20 Sec(s)

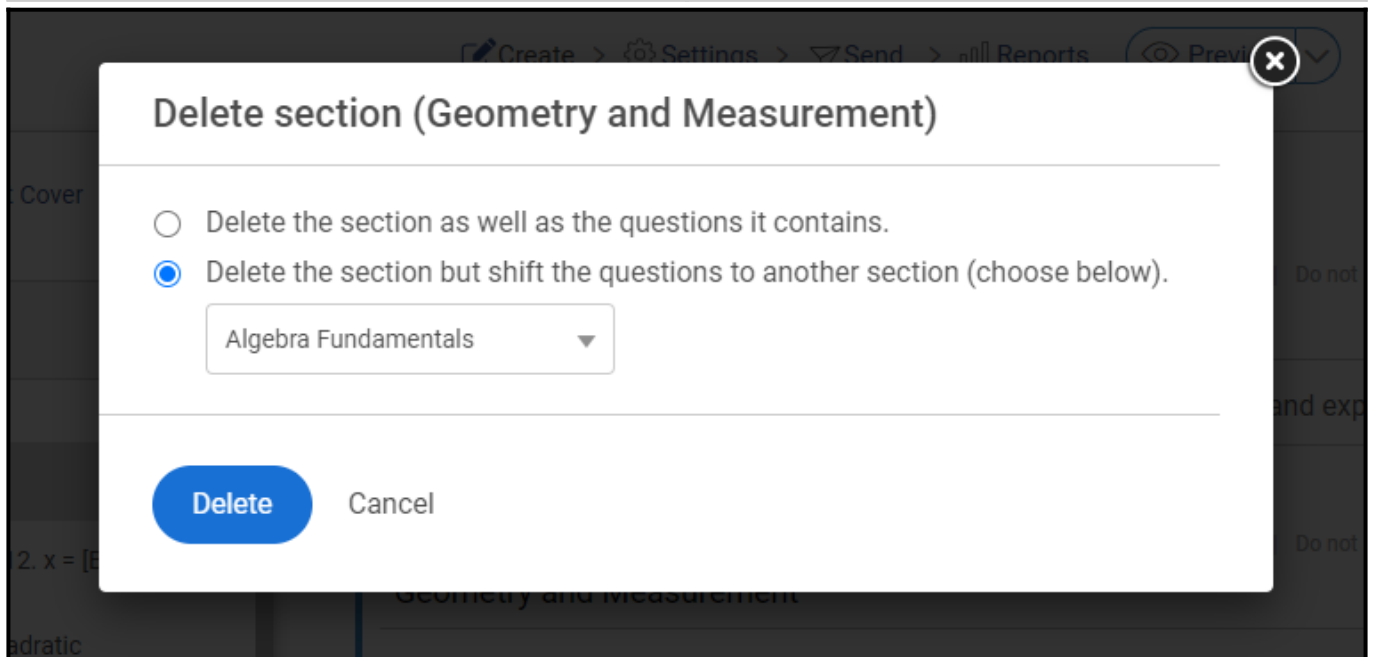
by **ProProfs**
Create a Quiz

Important Points to Remember:

Deleting a section

When you delete a section, you will be prompted to choose any of the following:

- **Delete the section and all the questions it contains-** This will remove the section and its questions altogether.
- **Delete the section but shift the questions to another section-** You can select this option to keep the questions by moving them to another section you can choose from the dropdown list.



Quiz Settings

Some settings may not apply across the quiz as they are specific for each section. Hence, they will remain unavailable to modify in the quiz settings.

ProProfs Quiz Maker

Create > Settings > Send > Reports > Preview > Save

Math Mastery Quiz

General Security Notifications Market & Sell Theme Integrations Social Media Advanced

View help for this section

Score & Time

Scoring: Assign total points to the quiz 100

Time to Complete Quiz: No time limit

Order

Order of Questions: Do not shuffle questions

Number of Questions: Select all questions

Number of Attempts Allowed: Unlimited attempts per user

Presentation

Questions Per Page: One question per page

Do not reveal answers during the quiz (Exam Mode)

Allow review before submission Yes No

Allow learner to jump to any question Yes No

You can enable learners to jump to any question within a section using the appropriate quiz setting. Switch "**Allow learner to jump to any question**" to **Yes**. Save your changes.

Presentation

Questions Per Page: One question per page

Do not reveal answers during the quiz (Exam Mode)

Allow review before submission Yes No

Allow learner to jump to any question **Yes** No

Mandatory Questions: Manage Questions

Here's what the quiz will look like after you've enabled this setting:

Algebra Fundamentals

This section covers basic algebraic principles, focusing on equations and expressions.

2 min

Section Time

4

Question(s)

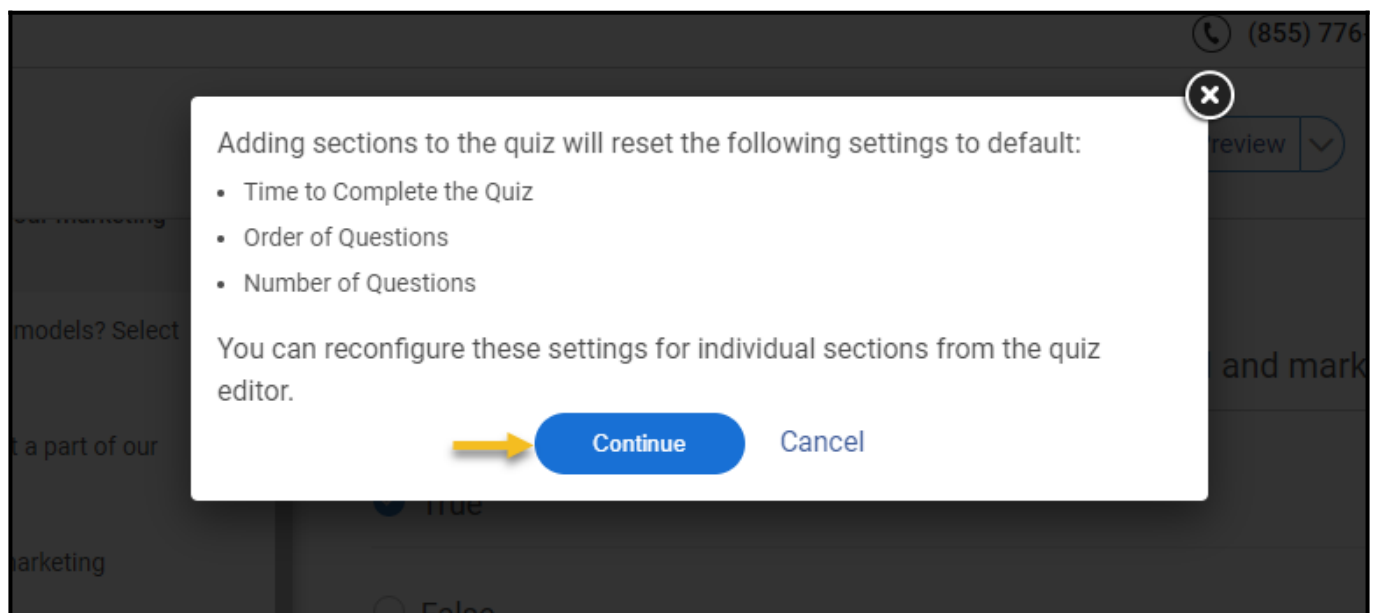
Proceed

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Adding a section to an existing quiz:

If you have modified any of the following quiz settings in your existing quiz, such as Time Limit, Order, or Number of questions, and then try to add a section, you will get a disclaimer:

Click **Continue to proceed** or **Cancel to deny**.



And that's it! If you encounter any issues or have any questions, don't hesitate to reach out to our support team.

Related Articles:

- [Introduction to the Quiz Editor](#)
- [How to Create a Cloze Test](#)
- [How to Bulk-Import Questions from Excel](#)