

How to Create a Fill-in-the-Blanks Quiz

The **Fill-in-the-blank** question is useful when you want your learners to finish an incomplete sentence by providing the answer in the blank space.

Watch this quick **video guide** to learn about creating a fill-in-the-blank quiz.

Or **continue reading** to learn it step-by-step.

Benefits of creating a fill-in-the-blank quiz:

- Test knowledge retention of quiz takers
- Useful for trainers, recruiters, & teachers to analyze quiz takers' recall ability

How to Add a Fill-in-the-Blanks Question in a Quiz

Step 1: In the editor, click **Fill in the blank**.

The screenshot shows the ProProfs Quiz Maker interface. At the top, there's a navigation bar with 'Create', 'Settings', 'Send', 'Reports', 'Preview', 'Done', and 'Help'. Below this is a search bar with 'Search 100000+ questions'. A 'Questions' dropdown menu is open, showing various question types: Multiple Choice, Checkbox, True/False, Fill in the blank (highlighted with an orange arrow), Essay, Matching, Hotspot, and Dropdown. On the right, a preview of a quiz question is shown: 'Quiz not p (Please do not touch this one)' with a chalkboard image saying 'Take Our Quiz!'. Below the image, the question text is '*1. The capital of Italy is____' followed by a text input field. At the bottom, it says 'Possible Answer(s):Rome'.

Step 2: Customize the question.



Click on the "Add Blank Space" button to add blanks to the question.
Example: You can lead a horse to the [Blank], but you can't make it [Blank].



1 — The capital of Italy is[Blank]



Symbols

+ Add Blank Space



Blank 1 Answer(s) ?

2 — Rome



3 — Advanced ^

Feedback ?

+ Style

Add explanation shown after question is attempted.

Tags ?

Use comma to separate tags

Required question

On

Off



Grading

On

Off



Case Sensitive

On

Off



4 —

Symbols

On

Off

| Image

On

Off



Delete

1. Enter the question/sentence and create the blank by clicking **+ Add Blank Space** where you want it in the sentence.

2. Enter the answers for the system to recognize it when the learner attempts this question.

3. **Advance:**

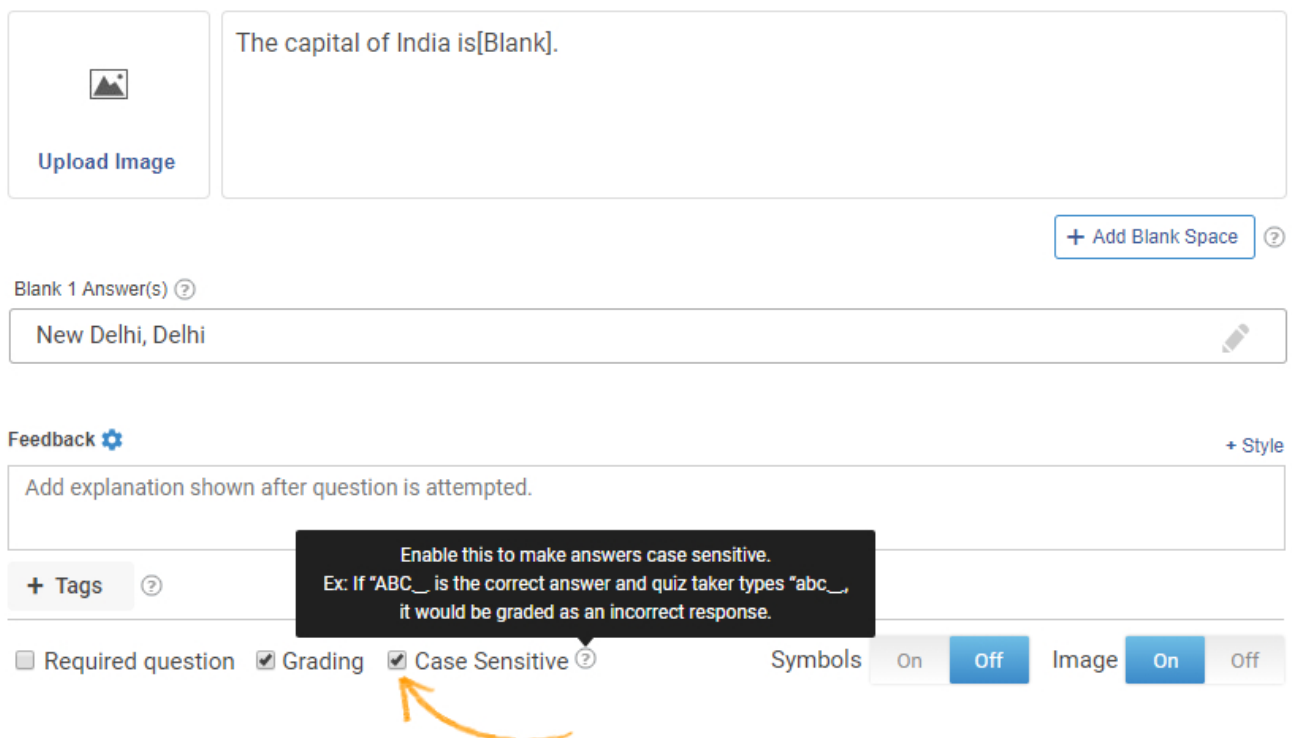
- Add **feedback** that is displayed after the question is attempted.
- Add **tags** to categorize questions.
- Making it a **required** question for the learners.
- Add **grading** if you'd like this question to impact the overall score.
- Enable **case sensitivity** for the answers.

4. Enable the **Symbols** option if you'd like to add symbols along with the text content in the answers. Add an **image** to the question. Once you're done, **save**. Your Fill-in-the-blank question is ready.

How to Make Answers Case Sensitive for Fill-in-the-Blank Questions

Fill in the Blank questions present the learner with a sentence with a blanked out word and a space to respond. Depending on how the question was created, the response may be case-sensitive (by default, it is set to ignore case).

With a simple click, you can enable a case-sensitive response such that "A" and "a" are treated differently. For instance, if the correct answer is "ABC" and a student types "abc", it will be graded as an incorrect response (not a match) if case-sensitive grading is enabled. To enable case-sensitive grading while creating Fill in the Blank questions, select the option as shown in the screenshot below:



The screenshot shows the ProProfs Quiz Maker interface for creating a fill-in-the-blank question. The question text is "The capital of India is[Blank]". Below the question, the answer "New Delhi, Delhi" is entered. The "Feedback" section is visible, and the "Case Sensitive" checkbox is checked. A tooltip explains: "Enable this to make answers case sensitive. Ex: If 'ABC_' is the correct answer and quiz taker types 'abc_', it would be graded as an incorrect response." An orange arrow points to the "Case Sensitive" checkbox.

That is all about creating a fill-in-the-blank quiz.

Related Articles:

- [How to Create a Cloze Test](#)
- [How to Create a True or False Quiz](#)
- [How to Create a Comprehension Test](#)