How to Create a Fill-in-the-Blanks Quiz

The **Fill-in-the-blank** question is useful when you want your learners to finish an incomplete sentence by providing the answer in the blank space.

Watch this quick **video guide** to learn about creating a fill-in-the-blank quiz.

Or **continue reading** to learn it step-by-step.

Benefits of creating a fill-in-the-blank quiz:

- Test knowledge retention of quiz takers

- Useful for trainers, recruiters, & teachers to analyze quiz takers' recall ability

How to Add a Fill-in-the-Blanks Question in a Quiz

Step 1: In the editor, click **Fill in the blank**.

Step 2: Customize the question.

ProProfs Quiz Maker

Question 2/1
Fill In the Blank

Preview   Save & Add New   Save   <

(i) Click on the **"Add Blank Space"** button to add blanks to the question.
Example: You can lead a horse to the [Blank], but you can't make it [Blank]. ✕

1 — The capital of Italy is[Blank]

Symbols   + Add Blank Space ⊙

Blank 1 Answer(s) ⊙

2 — Rome

3 — Advanced ⌃

Feedback ⚙   + Style

Add explanation shown after question is attempted.

Tags ⊙

Use comma to separate tags

Required question   On Off ⊙

Grading   On Off ⊙

Case Sensitive   On Off ⊙

4 — Symbols On Off | Image On Off   🗑 Delete

1. Enter the question/sentence and create the blank by clicking **+ Add Blank Space** where you want it in the sentence.

2. Enter the answers for the system to recognize it when the learner attempts this question.
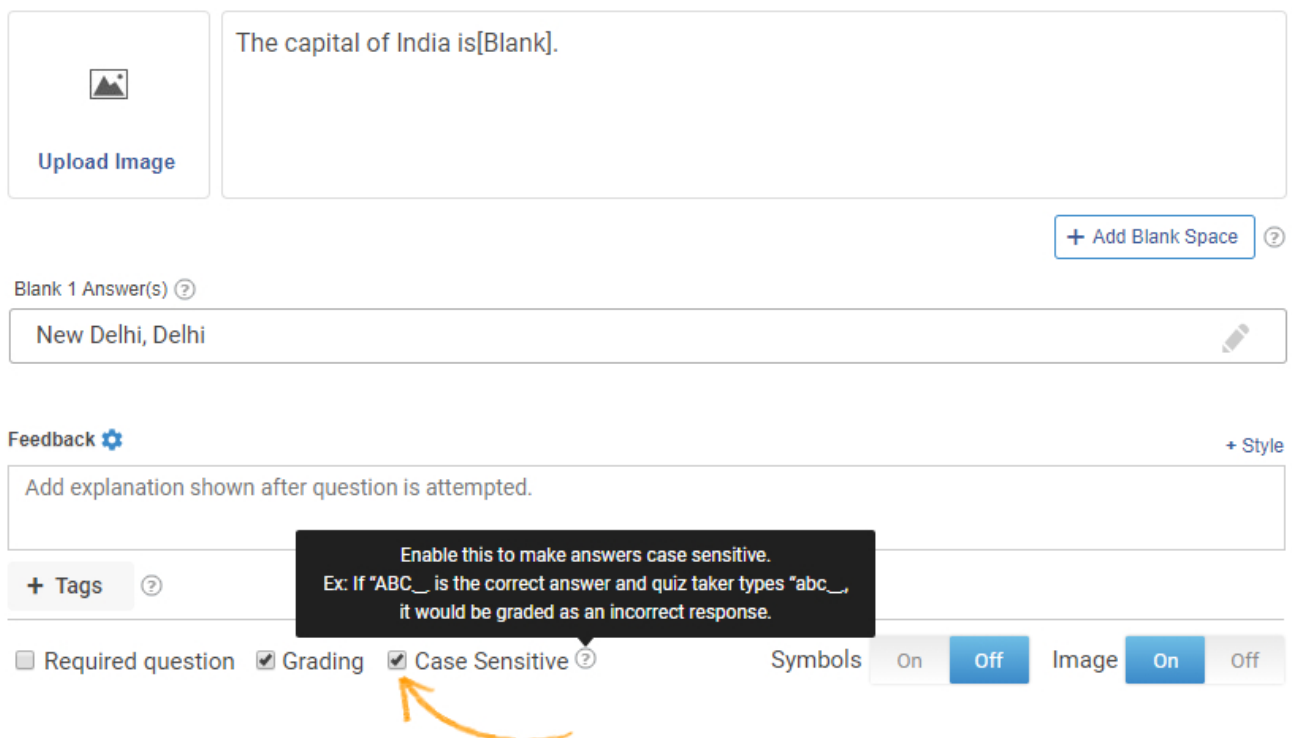
3. Advance:

- Add **feedback** that is displayed after the question is attempted.

- Add **tags** to categorize questions.

- Making it a **required** question for the learners.

- Add **grading** if you'd like this question to impact the overall score.

- Enable **case sensitivity** for the answers.

4. Enable the **Symbols** option if you'd like to add symbols along with the text content in the answers. Add an **image** to the question. Once you're done, **save**. Your Fill-in-the-blank question is ready.

How to Make Answers Case Sensitive for Fill-in-the-Blank Questions

Fill in the Blank questions present the learner with a sentence with a blanked out word and a space to respond. Depending on how the question was created, the response may be case-sensitive (by default, it is set to ignore case).

With a simple click, you can enable a case-sensitive response such that "A" and "a" are treated differently. For instance, if the correct answer is "ABC" and a student types "abc", it will be graded as an incorrect response (not a match) if case-sensitive grading is enabled.

To enable case-sensitive grading while creating Fill in the Blank questions, select the option as shown in the screenshot below:

That is all about creating a fill-in-the-blank quiz.

Related Articles:

- How to Create a Cloze Test
- How to Create a True or False Quiz
- How to Create a Comprehension Test