

How to Award Extra Credits or Bonus Points to Your Learners


[ProProfs Quiz Maker](#) allows instructors to award their learners with bonus points/extra credits to motivate them. The instructor can add these bonus points to the learner's actual score as an extra credit score to improve the overall score.

Here's how the score looks after adding the Bonus Points to learner's score:

Report Summary




Result

Merit



You have scored well in this quiz




Name		Score	43 out of 60 (71.67%)
Answered Correctly	4 Questions	Answered Incorrectly	3 Questions
Date	Dec 20,	Time Taken	1 mins 24 secs
Email	rudra@proprofs.com	IP Address	49.1.34

Score **43/60** (Bonus points)   

And here's the score before adding the Bonus points:

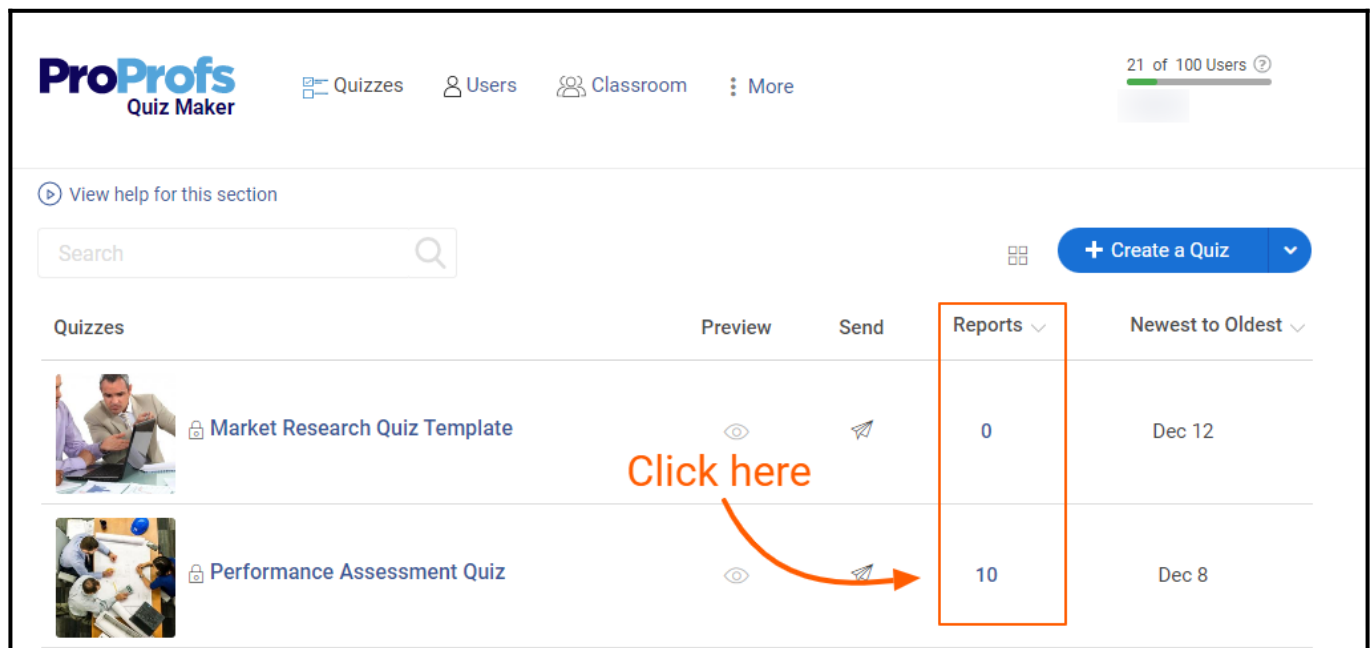
Report Summary

Name		Score	23 out of 60 (38.33%)
Answered Correctly	4 Questions	Answered Incorrectly	3 Questions
IP Address	49 . . 34		







Score **23/60** (Bonus points)   

To Award Bonus Points to Learners

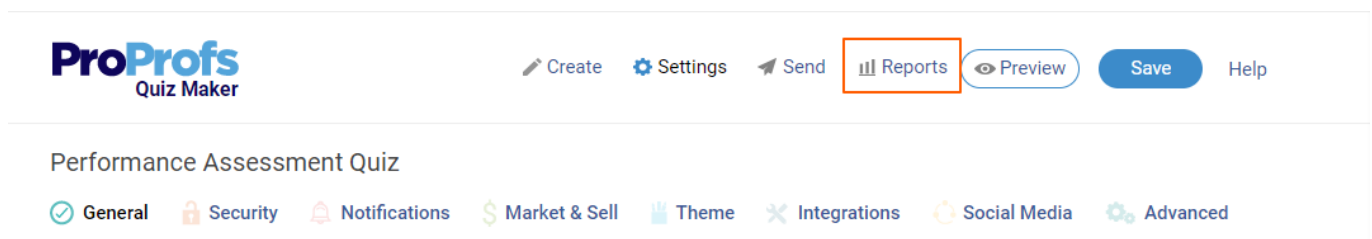
Step 1: Go to your Quiz Maker dashboard and open the reports for a quiz, as shown below.



The screenshot shows the ProProfs Quiz Maker dashboard. At the top, there's a navigation bar with 'Quizzes', 'Users', 'Classroom', and 'More'. A progress bar indicates '21 of 100 Users'. Below the navigation bar, there's a search bar and a 'View help for this section' link. The main content area displays a list of quizzes. The 'Reports' column is highlighted with an orange box, and an orange arrow points to the '10' score for the 'Performance Assessment Quiz' with the text 'Click here'.

Quizzes	Preview	Send	Reports	Newest to Oldest
 Market Research Quiz Template			0	Dec 12
 Performance Assessment Quiz			10	Dec 8

Alternatively, you can go to quiz settings and click **“Reports.”**



The screenshot shows the ProProfs Quiz Maker settings page for the 'Performance Assessment Quiz'. The navigation bar includes 'Create', 'Settings', 'Send', 'Reports', 'Preview', 'Save', and 'Help'. The 'Reports' tab is highlighted with an orange box. Below the navigation bar, there's a list of settings categories: 'General', 'Security', 'Notifications', 'Market & Sell', 'Theme', 'Integrations', 'Social Media', and 'Advanced'.

Step 2: Locate the quiz taker to whom you wish to assign the bonus points and click the “User report” icon.

Stats Reports									
Show	10	entries	Search						
<input type="checkbox"/>	Date	First Name	Last Name	Email	Report	Score (%)	Score	Time Taken	Result
<input type="checkbox"/>	Dec 8, 2022 12:04 AM	John	Smith	john.smith@xyz.com		0	0	20s	Fail
<input type="checkbox"/>	Dec 7, 2022 5:16 AM	John	Smith	abhinav@proprofs.com		91.67	91.67	31s	Pass
<input type="checkbox"/>	Dec 7, 2022 5:07 AM	Allen	wilson	someone@example.com		25	25	26s	Fail
<input type="checkbox"/>	Dec 7, 2022 5:05 AM			ad@hsh.com		0	0	13s	Fail
<input type="checkbox"/>	Dec 5, 2022 2:16 AM	Thtrh	ttrt	turtjhrtrjtj@mail.com		0	0	23s	Fail
<input type="checkbox"/>	Nov 29, 2022 4:08 AM	rudra@proprofs.com	-	rudra@proprofs.com		41.67	41.67	2m 40s	Pass
<input type="checkbox"/>	Nov 29, 2022 4:04 AM	Scdsc	ascasc	sdsc@gmail.com		100	100	3m 29s	Pass
<input type="checkbox"/>	Nov 29, 2022 3:49 AM	Abhay	Rana	ubodwbioxunnyqtoyg@tmmc...		100	100	6m 38s	Pass

Step 3: Click “**Bonus points**” under the quiz taker’s score.

Performance Assessment Quiz			
Report Summary			
Result	Pass		
Name	rudra@proprofs.com	Email	rudra@proprofs.com
Score	41.67 out of 100 (41.67%)	Answered Correctly	5 Questions
Answered Incorrectly	2 Questions	Unanswered	5 Questions
IP Address	49.249.44.34	Required Passing Grade	30 %
Date	Nov 29, 2022	Time Taken	2 mins 40 secs
		Score 41.67/100	
		(Bonus points)	

Step 4: Select the points you wish to award from the drop-down menu and click **Submit**.

Bonus points are added to learners total score as extra instructor allocated points.

Actual Score : 41.67
Bonus Points : 10
Final Score : 51.67

Submit Cancel

You'll get a confirmation on successful score updation.



Quiz score updated successfully.

Step 5: Refresh the page to see the updated score in the **Reports Summary**.

Report Summary

Result	Pass		
Name	rudra@proprofs.com	Email	rudra@proprofs.com
Score	51.67 out of 100 (51.67%)	Answered Correctly	5 Questions
Answered Incorrectly	2 Questions	Unanswered	5 Questions
IP Address	49.249.44.34	Required Passing Grade	30 %
Date	Nov 29, 2022	Time Taken	2 mins 40 secs

Score **51.67/100**
(Bonus points)



That is all about awarding bonus points to learners in ProProfs Quiz Maker.

Related Articles:

- [How to Add Learners to Classroom Manually](#)
- [How to Allow Learners to Jump to Any Question on A Quiz](#)
- [Can I Capture Learner's Information?](#)