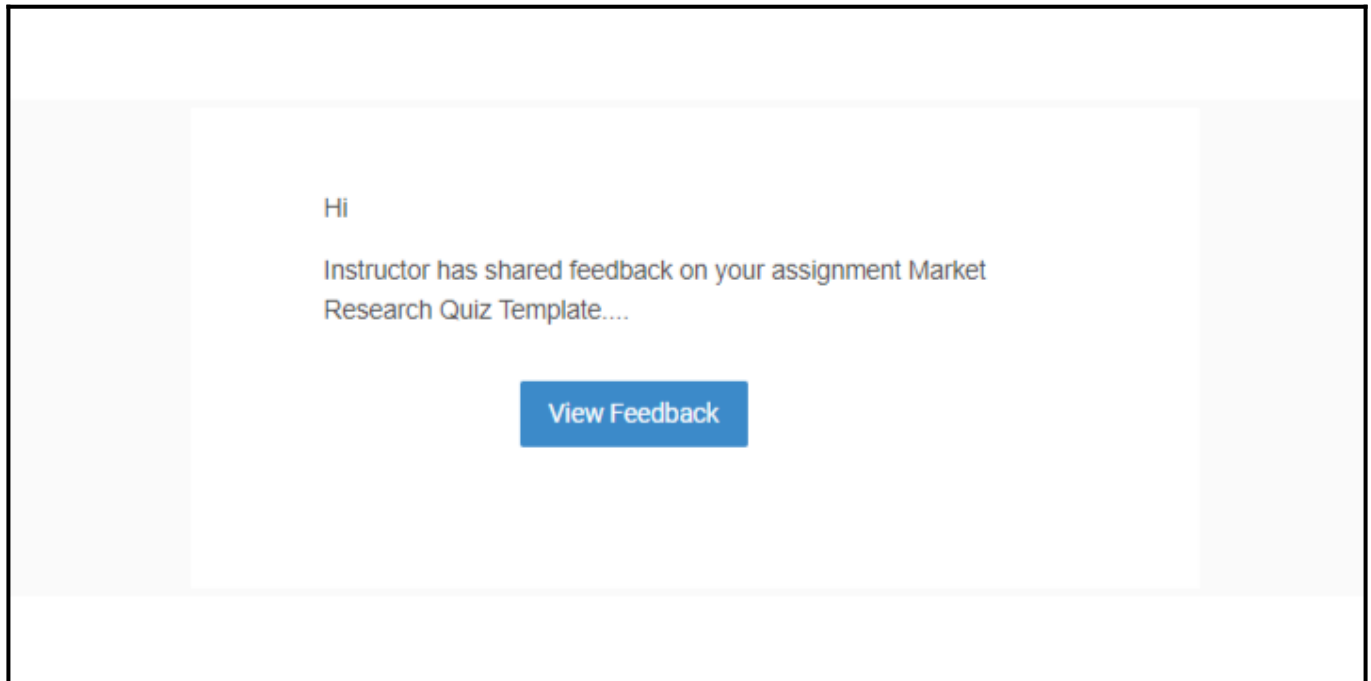


How to Add Instructor Feedback in the Quiz Reports

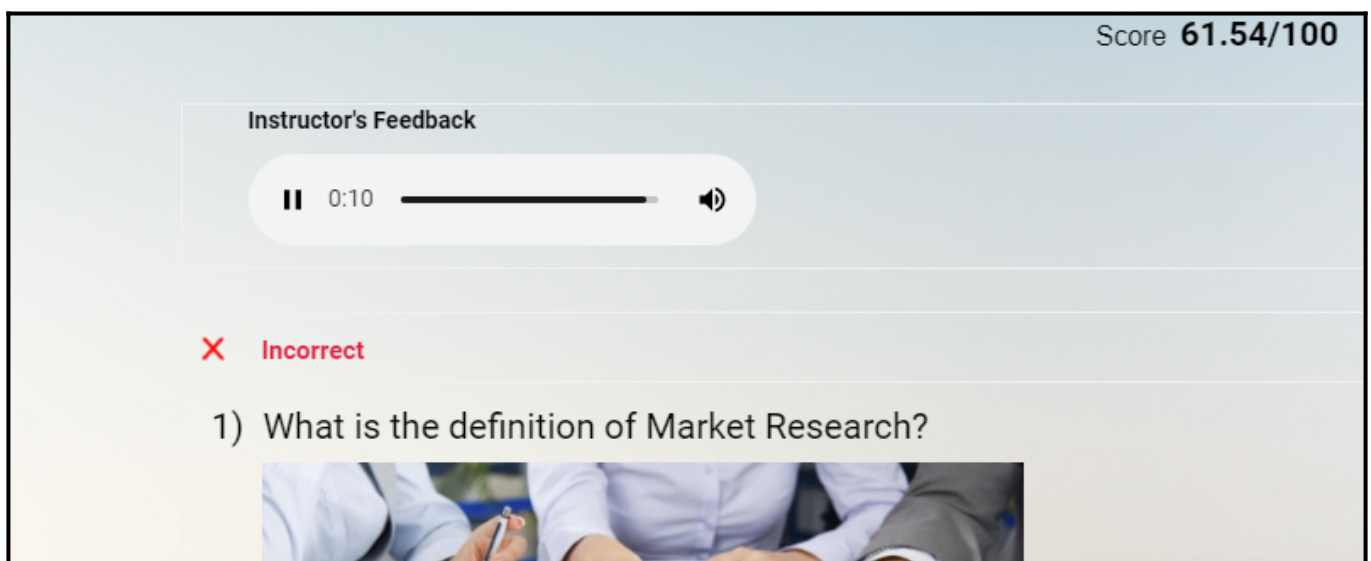
ProProfs Quiz Maker allows instructors to add feedback to quiz reports. It can be general feedback or improvement suggestions based on learners' performance.

Also, instructors can provide feedback on the whole quiz or specific questions based on their liking. The input could be in text or an audio/video format to help learners understand the point.

Here's what instructor feedback would look like to learners:



Upon clicking **View Feedback**, learners can find the feedback, as shown below:



By providing feedback, instructors can:

- Help learners identify the gaps in their performance and how they can fill them.

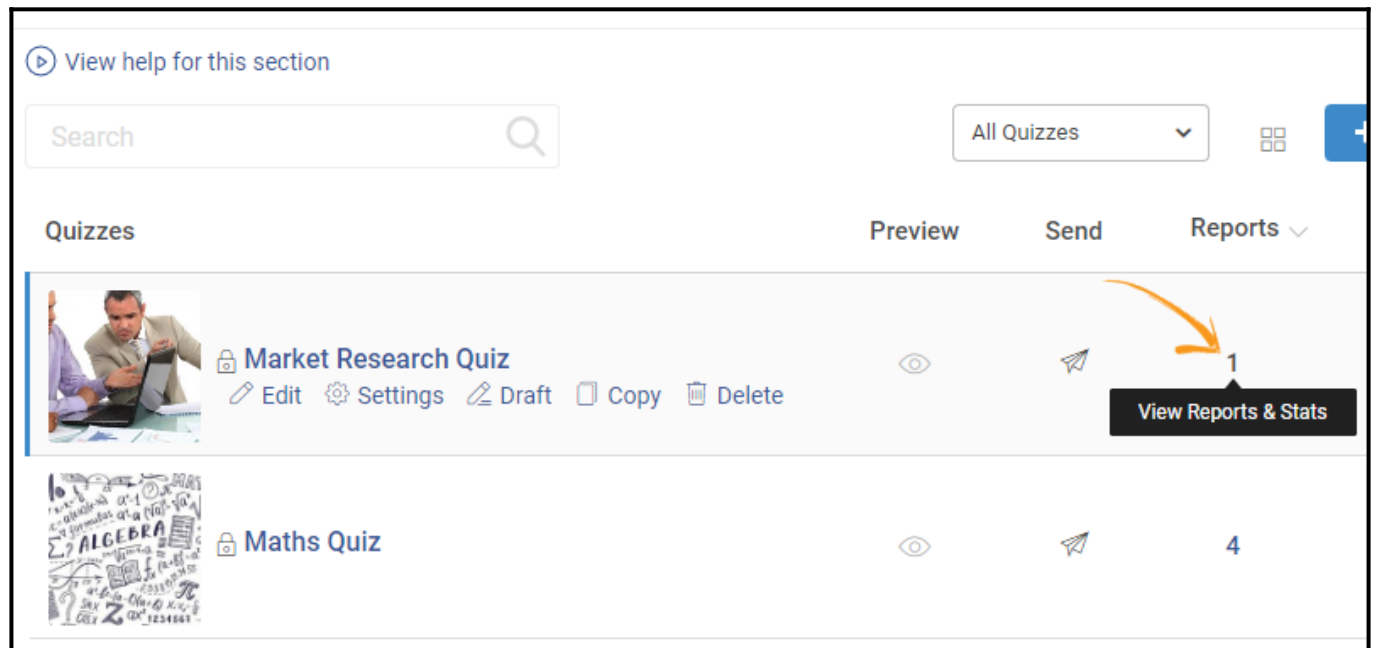
- Encourage learners to keep up the performance level in case of a good score.

In this article, you'll learn:


1. How to Add Instructor Feedback to Quiz Reports
2. How to Add Instructor Feedback to Individual Quiz Questions

To Add Instructor Feedback to Quiz Reports

Step 1: Go to the **Quiz Report** section of your desired quiz on your ProProfs Quiz Maker dashboard.



Step 2: Click the **View Report** icon to access the quiz report.

First Name	Last Name	Email	Report	Score (%)	Score	Time Taken
Scott	-	[REDACTED].com		22.22	22.22	20s



Step 3: Go to the **Instructor's Feedback** section on the report page. You will have the following options in the box:

1. Add text feedback
2. Record audio/video feedback
3. Notify the learner about the feedback you add as soon as you post.

Instructor's Feedback

Add Text Here

Click the respective icon to record audio/video

Post

Check the box to update learner about the feedback

☐ Notify Learner

The text feedback will look like this:

Instructor's Feedback

You have received feedback on your quiz performance.



Post

Cancel

☐ Notify Learner

The audio feedback will look like this:

Instructor's Feedback



Post

Cancel

☐ Notify Learner

The video feedback will look like this:

Instructor's Feedback



Post



Cancel

☐ Notify Learner





Step 4: Click **Post** to add the feedback. Check the **Notify Learner** box to update the learner via email.

Alternatively, the instructor can also add feedback directly from the **Reports** tab. To do so, click the **"Add Feedback"** icon and enter the feedback.

My Quizzes › HTML Quiz › Score Reports

 **Stats**  **Reports**

Show entries

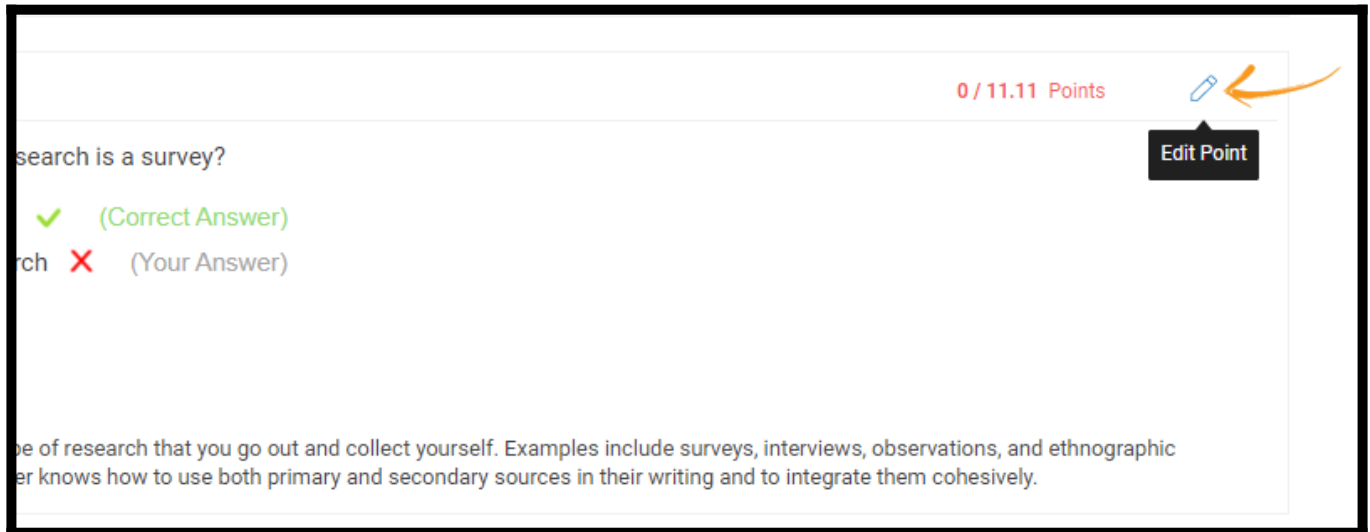
<input type="checkbox"/>		Date	First Name	Last Name	Email
<input type="checkbox"/>	 	May 11, 2023 12:33 PM	Scott	Parker	scott.p@xymail.com
<input type="checkbox"/>	 	May 11, 2023 12:06 PM	Jim	Todes	Jim@hobcost.com

To Add Instructor Feedback to Individual Quiz Questions

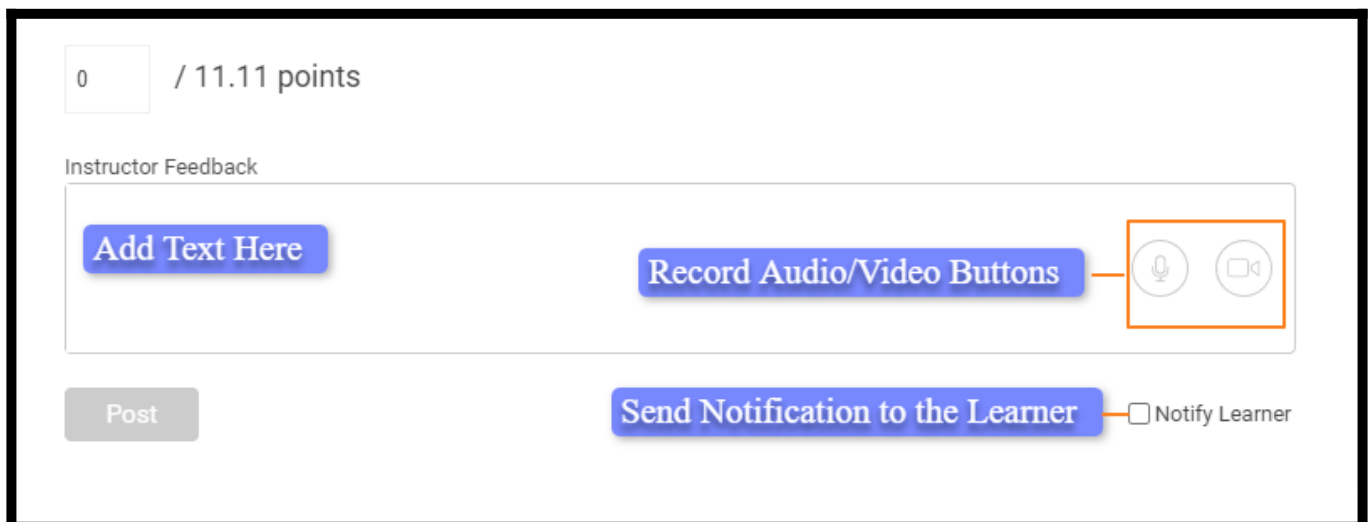
Similar to adding general feedback or suggestions, instructors can add input to **individual questions**.

To do so:

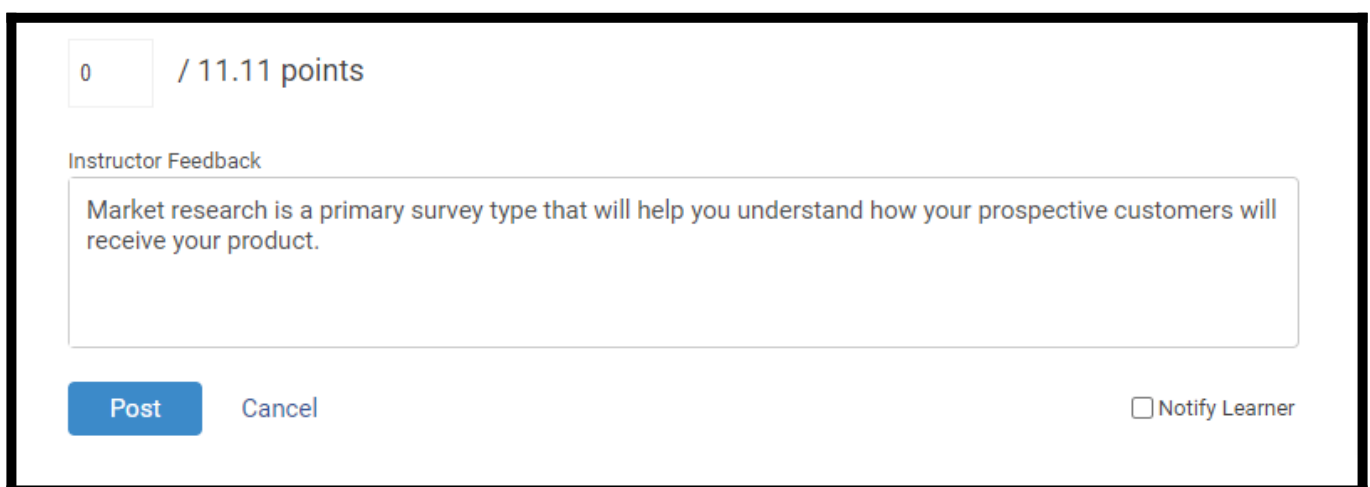
1. Hover your mouse over a question on which you want to provide feedback.
2. Click the **pencil icon**, as shown in the screenshot below.



- The **feedback box** opens. You can **add text** or click respective icons to **record audio/video** feedback.



The text feedback would look like this:



The Record Audio feature is in the feedback section. Click **Start Recording** to add your voice note.

0 / 11.11 points

Instructor Feedback

● Start Recording

Post

Cancel

☐ Notify Learner

The recorded video feedback is shown below. You can submit or retake it as required.

None of the above

ation:

et research

rect

t type of

Primary

Second

Desk res

Lab rese

ation:

ary research

rch. A good

rect

t is mean

Doing fi

Research about different desk sizes

Doing secondary research ✓ (Correct Answer)

Doing primary research ✗ (Your Answer)

0:02 / 0:02

Submit

Retake

When you notify learners, they will receive an email, as shown below. They can click **View Feedback** to check the note.

Hi

Instructor has shared feedback on your assignment Market
Research Quiz Template....

[View Feedback](#)

Here's how the feedback will look to them:

✖

Incorrect

0 / 7.6

3) What type of market research is a survey?

A. Primary Research ✔ (Correct Answer)

B. Secondary Research ✖ (Your Answer)

C. Desk research

D. Lab research

Explanation:

Primary research is any type of research that you go out and collect yourself. Examples include surveys, observations, and ethnographic research. A good researcher knows how to use both primary and secondary research, and to integrate them cohesively.

Instructor Feedback

▶ 0:00 / 0:15

🔊 ⋮

[Audio Feedback](#)

That is all about adding instructor feedback to Quiz Reports.

Related Articles:

- [How to Grade Essay Questions](#)
- [How to Customize Quiz Results](#)
- [How to Reveal Correct Answers in a Quiz Report](#)