

How to Create a Dropdown Question

The **Dropdown** question type provides multiple answers in a list that drop-opens when clicked. Unlike a typical [multiple-choice question](#), a Dropdown question keeps the answers hidden in an expandable list. Thereby, it occupies less space on a screen.

For example, take a look at a Dropdown question below:

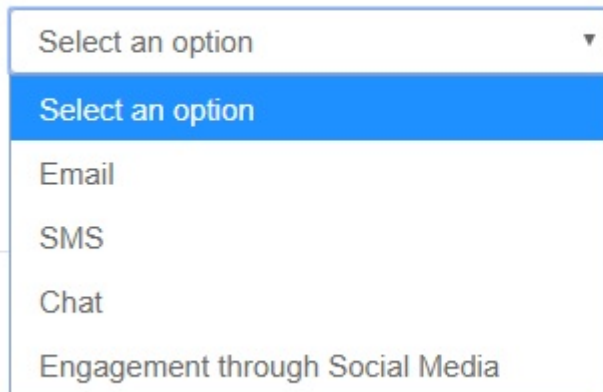
Which is the quickest form of communication with a customer?



A screenshot of a dropdown menu. The text 'Which is the quickest form of communication with a customer?' is above the menu. The menu itself is a white box with a blue border containing the text 'Select an option' and a small downward-pointing triangle on the right. A red arrow points to the triangle.

Clicking on the **Select an option** dropdown unfolds all the available answers, as shown in the screenshot below:

Which is the quickest form of communication with a customer?



A screenshot of a dropdown menu. The text 'Which is the quickest form of communication with a customer?' is above the menu. The menu is open, showing a list of options: 'Select an option', 'Email', 'SMS', 'Chat', and 'Engagement through Social Media'. The 'Select an option' item is highlighted in blue.

Here's how you can create a Dropdown question:

Step 1: Either [create a new quiz](#) or open an [existing quiz](#) for editing and click **Dropdown** under the **Questions** section.

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Questions

Multiple Choice Checkbox

True/False Fill in the blank

Essay Matching

Hotspot **Dropdown**


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The Greatest Customer Engagement Quiz Ever!



1. Which is the quickest form of communication with a customer?


Step 2: This is how the editing screen of a dropdown question looks like:

1 Which one do you like? 

- Option 1
- Option 2
- Option 3
- Option 4

[+ Add New Option](#)

Advanced [^](#)

Feedback 

Add explanation shown after question is attempted. [+ Style](#)

Tags 

Use comma to separate tags

Branching On Off 

Required question On Off 

Grading On Off 

Dropdown | Image On Off

 Delete

1. Edit the question.
2. Enter the answer options. To add more answers, click **+ Add New Option**.
3. Under the **Advanced** section, add **Feedback** that you'd like to give to your quiz takers once they have answered the question. You can also add **tags** to your question to sort them out that only you can see.
4. You can further enable **Branching**, **Grading**, and make the question mandatory (**Required question**) for your quiz takers. Also, add an **image** to your Dropdown question if you want to and **save**.

Related Articles:

[How to Set up Branching in a Quiz](#)

[How to Use Quiz Templates & Questions](#)

[How to Find and Use Ready-Made Questions](#)